

**The Hampton Township Board
Regular Board Meeting
Minutes
April 17th 2012, 7:30 P.M.**

Attendance

Chair	Doug Willie
Supervisor	Donna Otto
Supervisor	Bob Leifeld
Clerk	Jeannie Werner
Treasurer	Leo Nicolai

This meeting was called to order by Doug Willie, Chair at 7:30 P.M. with the Pledge of Allegiance to the flag, using the constant agenda with the exception of approving the claims.

A motion was made Donna Otto and seconded by Bob Leifeld to approve the routine items on the constant agenda and to approve the balance of the agenda with the exception of the claims. Motion was unanimously passed.

The minutes and treasure report were signed.

A motion to approve the claim checks 4586-4596 was made by Bob Leifeld and seconded by Donna Otto. It was unanimously passed. Checks were signed.

Permits:

Robert Nivala representing Herb Nivala was present requesting a permit to build a 40x60 storage shed. **A motion was made by Bob Leifeld to approve the permit, seconded by Donna Otto. It was unanimously passed.**

Theresa Otto was present a permit to build a 40x60 agricultural shed. **Bob Leifeld made a motion to approve the permit, seconded by Donna Otto. It was unanimously passed.**

Adam Hager was present requesting a permit to build a 12x20 garden shed. **A motion was made by Bob Leifeld to approve the permit, seconded by Donna Otto. It was unanimously passed.**

Roads:

William King was present concerned about the culvert that was put in on 220th. William thinks that the culvert should be moved so there isn't such a big water way. He feels that there is no need for the culvert and some grading would help the problem. Bob Leifeld said that he took a look at it, if we took the culvert out and lowered the driveway and move the dirt, water then would flow across. Bob really thinks we don't need a culvert there and we could use the culvert

somewhere else. No decisions will be made until this is further looked at. **Doug Willie made a motion to address the waterway issue on 220th with seek and input of the Dakota County Soil and Water and get a recommendation from them, Donna Otto seconded, it was unanimously passed.**

Doug Willie read the comments on the road tour of everything that needs addressing. Culverts need to be cleaned out, culvert signs need to be replaced, brush needs to be removed, rock needs to be put down on spots of gravel roads. Bob stated that the brush should be taken care of and the rock also needs to be put down where it is bare. Jason stated that the bid was around \$2500.00 before the brush gets any bigger. He will also meet with Al Bester to talk about what we can do regarding the driveway to the milk house and what can be done with the cost, with the request of Al to come to the next meeting for final decisions. Bob stated that if the ditches were cleaned out, the culverts will clean themselves. The board requested that letters be sent to the residents that will be effected by the ditch clean outs. Jason will get the list to Jeanne to send the letters. **Doug Willie made a motion to go ahead and get everything done that is on the road tour report (including brush cutting) except the Al Bester project until we have more information on that, seconded by Bob Leifeld. It was unanimously passed.**

The road contract between the Township and Otte Excavating, Inc. was also signed. It was effective on 4-1-2012-2014.

A resident called regarding an emergency fire number on his property. Jason said that they get the signs through their sign company. He stated that some Townships pay for the emergency number and the residence are responsible for paying for the installation or installing them there selves, and they can get them through the sign company for about \$18-\$20. Jason will find out if they are double sided. **A motion was made by Donna Otto to have the homeowner pay for the sign and for putting it up or have the resident install themselves, and to include the emergency number on a new home application (with a charge) and the township will order them, seconded by Bob Leifeld. It was unanimously passed.**

The township received one dust control quote from Quality Dust control. **Bob Leifeld made a motion to go with Quality Dust Control for the chloride contractor, the township will pay for half of the chloride up to 400 feet. The resident will be responsible for full fee over 400 feet, seconded by Donna Otto, it was unanimously passed.** Bob made a comment that he would like to see chloride put on the new rock that is put down, just do a test strip to see if it makes a difference on preserving the road. **Bob Leifeld made a motion for Jason Otte to pick a ½ mile area of new graveled road to put the chloride down (from and intersection up to ½ mile) and to see what the results will be in the setting up of the gravel, seconded by Doug Wille. It was unanimously passed.**

The conditional use permit was ready to be signed for Buell Consulting, Inc, representing Verizon. The Landscape was presented to the board earlier in the month and was approved. **A motion was made by Bob Leifeld to sign the conditional use permit, seconded by Donna Otto and unanimously passed.**

Bob Friermuth was present at the meeting. Steve Holt Excavating was permitted to install a septic system on Hwy 50 for the Estate of Alonza Raway. He explained that there were two pipes that were coming out of the house and the septic contractor cut one of them and it was covered so the inspector could not see it. After the new homeowner moved in, the water started coming up through the ground. Bob Friermuth called the contractor to come out and fix it and he refused to and hung up on Bob. Bob was wondering if there is anything the township could do. He suggested that we send the contractor (Steve Holt) a letter stating it is his responsibility to pay the bill on the repair to the new septic system he installed. It was suggested that we no longer issue him septic permit from our township until he pays the bill. Doug made mention that this issue is between the homeowners and the contractor. He feels that the contractor should of made this right but does not feel that the Township can do anything about this. After discussion, the board directed Donna Otto to contact the Minnesota Township Association to see if there is anything the Township can do. Bob F. stated that the authority comes back to the local government, the one that issued the permit. The clerk will get back to Bob.

The clerk was asking the board to review the procedure on approval of a building permit to be submitted to the inspector. She feels that some of the applications could just be forwarded into the building inspector and by pass the Planning Commission if the application meets the following:

1. If there are no changes to the exterior footprint or height of the structure and the use classification is not changing, the Town Clerk shall forward the application to the Building Official for review without Planning Commission or Board oversight.
2. If there are no changes to the building footprint, but the new proposed exterior building walls are more than three times the required setback from the property lines and no change to the use classification is proposed, the Town Clerk is authorized to forward the application to the Building Official for review without Planning Commission or Board oversight.

The board discussed the permit for skid buildings. The board is stating that they are not in favor of having these go through the building process but wanting them to explain to the clerk what the shed will be used for. **Donna Otto made a motion to approve the above building permit process change for the clerk to make determination of the applications to forward to the Building Official (make a resolution form), seconded by Doug Wille, and unanimously passed.**

Doug had mentioned of a tire pick for the township. Donna made mention of a tire drive that cost the county a lot of money. The board has tabled this for another year.

The clerk was asking the board if they would like to change the March meeting back to the third Tuesday of the month like all the other meetings are. The officer that is up for election will finish the March meeting out (old term) and the new officer will start in April (if there is an officer change). The board wanted the clerk to make sure that is okay to do. She will report back next meeting.

The board reviewed the Resolution Number 2008-11-2 regarding the Public Hearing Deposit. In the resolution, it states \$1000.00 is required for a down payment if there is no attorney involved and \$2500.00 if we need to contact the attorney. The clerk would like to make this clearer for

she does not know if the attorney will be involved in the beginning of the process. The board discussed raising it to \$2500.00 and as always, the resident will get the excess money after expenses are paid. **Bob Leifeld made a motion, seconded by Donna Otto to raise the public hearing down payment to \$2500 and to amend Resolution 2008-11-2 to reflect the change. Any money not used, will be refunded to the resident after all bills are paid. It was unanimously passed.**

Doug Wille made mention of the parcel the township owns. It is 3.62 acres. Doug talked to Rick Gerster about paying rent on the land. Rick's preference would be to buy the land. The board was wondering if there is a buildable on it. Doug will talk to Rick to see what he is willing to pay for the property. Bob and Donna are in favor of selling the property. Leo made mention that we need to make sure that we can sell it first. This will be tabled until next meeting.

Donna Otto made a motion to adjourn the meeting, seconded by Bob Leifeld and unanimously passed. The meeting was adjourned at 9:25 P.M.

Date: 5-16-12

Signature: Donna M Otto, Vice Chair
Doug Wille, Chairman

Signature: Jeanne Werner
Jeanne Werner, Clerk

HAMPTON TOWNSHIP TREASURER'S REPORT

May 15, 2012 (April's Business)

BEGINNING BALANCE:

\$171,699.61

INCOME:

Larson – Tobin Permit	\$ 54.50
Buel – Halepeska Tower	1,000.00
River Country Co-op- Stock Retirement	12.18
Fleming- Permit	205.86
Dakota County – Road Allotment	12,114.24
Account Interest	<u>14.08</u>
TOTAL INCOME:	\$13,400.86

EXPENSES:

Post Master	\$ 45.00
Werner Boys – Gopher Feet	52.00
Otte Excavating – March Grading	13,042.00
Dakota County – Election Supplies	300.00
CNS Solutions – website	100.00
Citizens Bank MN – May Rent	485.00
Anderson Rock – Gravel	448.74
Farmington Printing – Office letterhead etc.	50.89
Cannon Falls Fire Dept. - Fire Protection	10,443.52
Cannon Falls Beacon – Legals	60.00
Earl Anderson – Signs	122.52
Century Link – Phone	87.89
Bank Service Charge	<u>10.70</u>
TOTAL EXPENSES:	\$25,248.26

CHECK BOOK BALANCE:

\$159,852.21

CHECKS NOT IN (3) \$10,951.09

4-30-3012 BALANCE PER BANK STATEMENT: \$170,803.30

Don M Otto, Vice Chair

Doug Wille, Chair

5-15-12

May 15, 2012

Leo Nicolai

Leo Nicolai, Treasurer

5-15-12

May 15, 2012